

## APPENDIX A: Organizational Conflicts of Interest Letter Template

Date

Office of the Director of National Intelligence  
Intelligence Advanced Research Projects Activity (IARPA)  
ATTN: Director, Office of Smart Collection  
Washington, DC 20511

Subject: OCI Certification

Reference: IARPA-BAA-10-09, (Insert assigned proposal ID#, if received)

Dear Dr. Baranoski,

In accordance with IARPA Broad Agency Announcement IARPA-BAA-10-09, Section 2.4, *Procurement Integrity, Standards of Conduct, Ethical Considerations, and Organizational Conflicts of Interest (OCI)*, and on behalf of \_\_\_\_\_ (offeror name) I certify that neither \_\_\_\_\_ (offeror name), nor any of our subcontractor teammates has as a potential conflict of interest, real or perceived as it pertains to the Smart Collection BAA.

If you have any questions, or need any additional information, please contact (Insert name of contact) at (Insert phone number) or (Insert e-mail address).

Sincerely,

(Insert organization name)

(Must be signed by an official that has the authority to bind the organization)

(Insert signature)

(Insert name of signatory)

(Insert title of signatory)